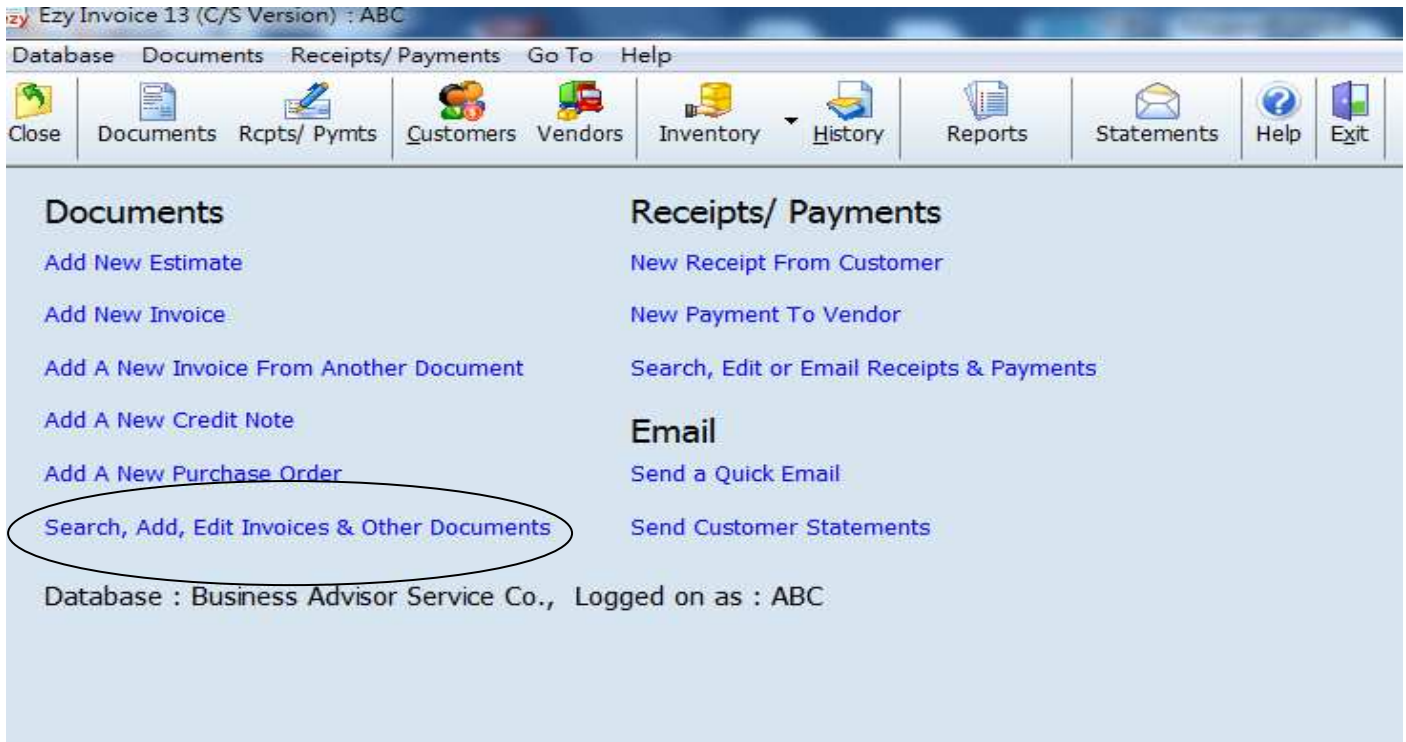
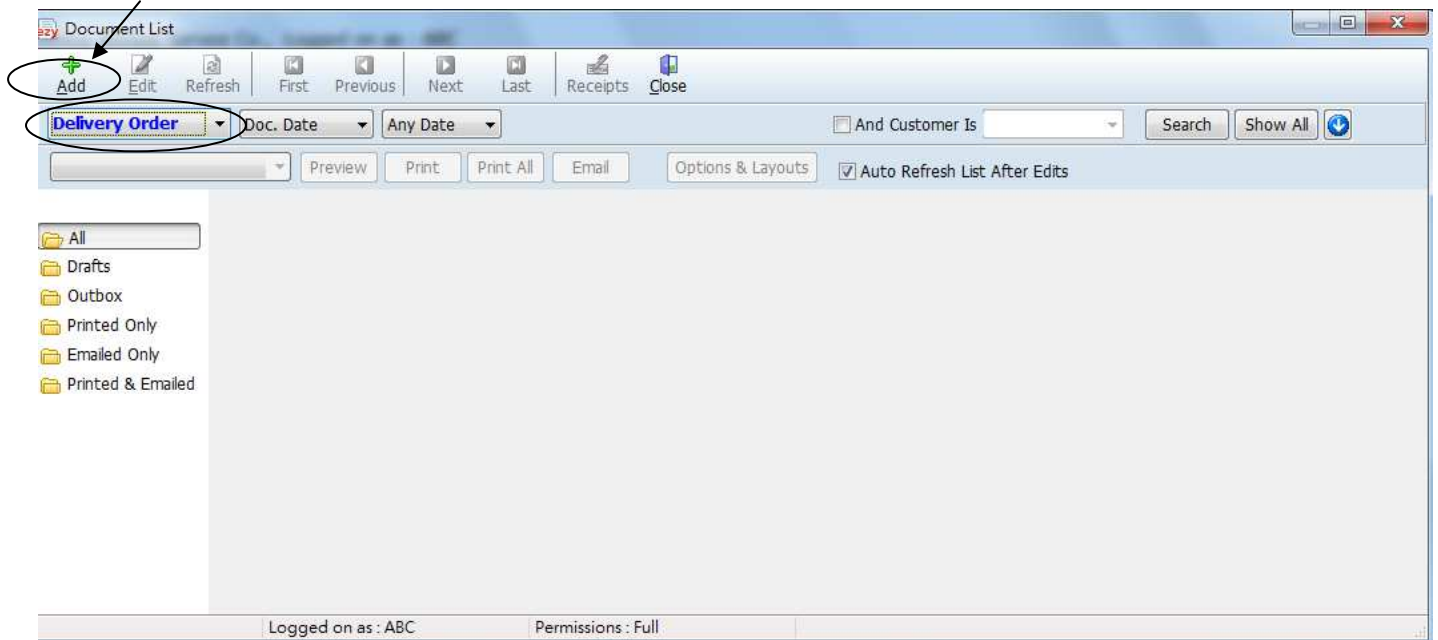


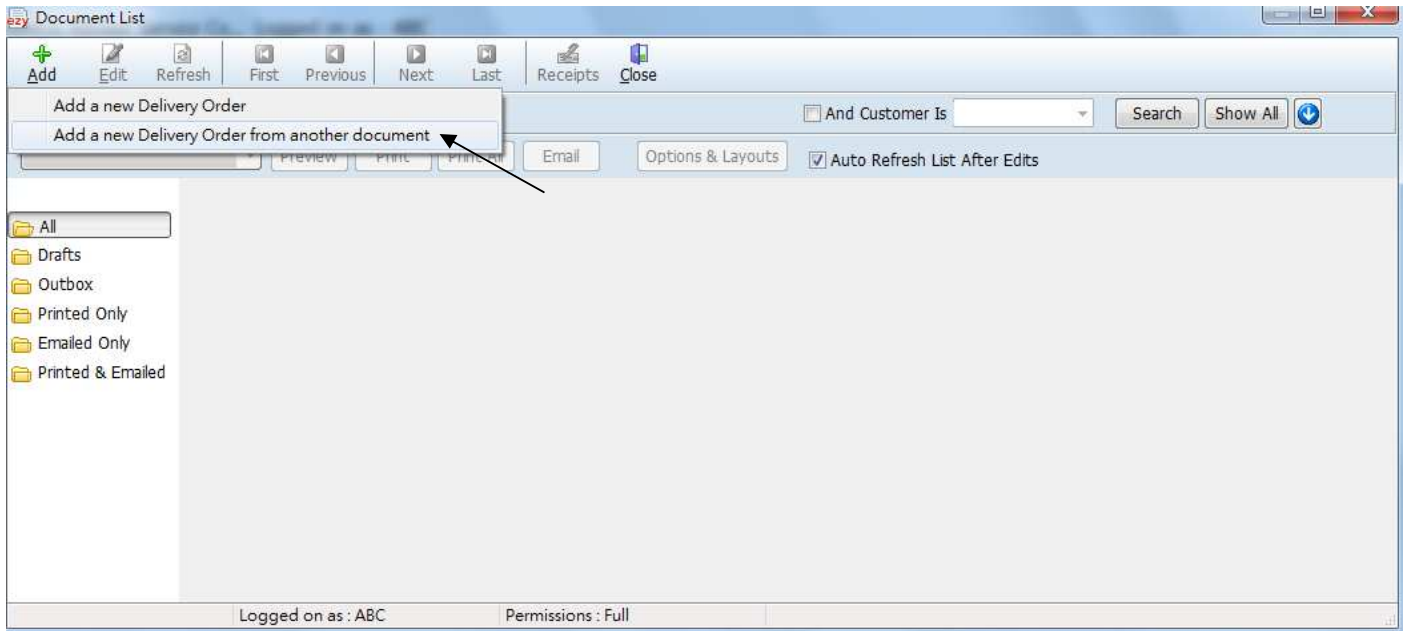
Transfer "Quotation" to "Delivery Note" (Method 1)



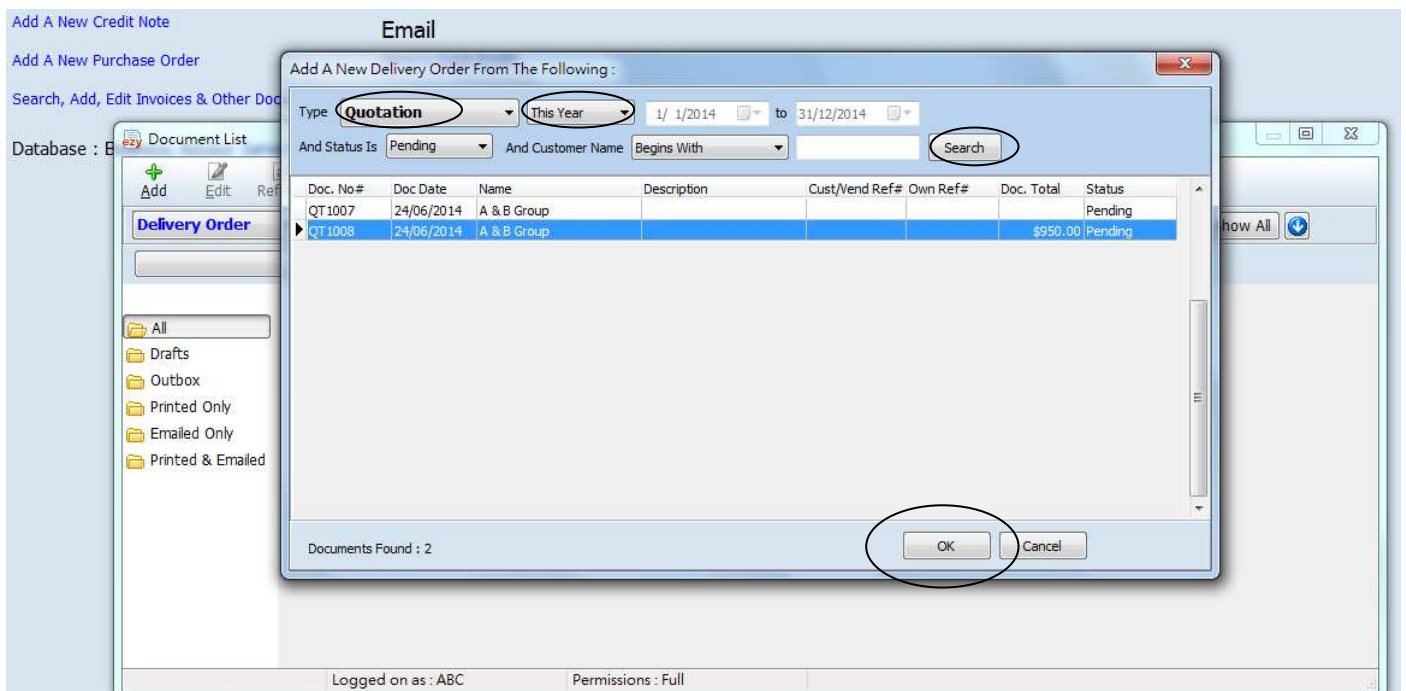
Click [Add]



EZY Invoice 13



[Type] select [Quotation], adjust Date, click [Search] button, mouse point to selective document, click [OK]



EZY Invoice 13

Result :

Delivery Order (DO1003)

Save form & column size

Main | More

Customer: A & B Group
 Contacts:
 Attn To:
 Description:

ShipTo: 石化有限公司
 Address: 九龍 旺角 上海街 181-185 號 七樓 C室
 Attn To:
 Tel:

Doc No#: DO1003
 Date: 26/07/2014
 Your Ref#:
 Our Ref#: QT1008
 Salesperson:
 Job Code:

SN#	Product ID	Description	Qty	UM	Unit Price	Amount	Remarks1
1	C-1	Shirt	1	Ea	\$300.00	\$300.00	
2	C-2	Dress	1	件	\$450.00	\$450.00	
3	C-3	T-Shirt	1	pc	\$200.00	\$200.00	

Double click ProductID column to add from Inventory. Double click the Description column to edit the Des

Comments:
 Del. Status: Draft

Total Amount: \$950.00

Logged on as : ABC | Permissions : Full

Business Advisor Service Co.

Unit 1104 Crawford House, 70 Queen's Road Central, Hong Kong
 Tel : 852-25032568 Fax : 2503 5568



Tax Reg# :

A & B Group

1801 Wing On Centre,
 111 Connaught Road Central,
 Hong Kong

Tax Reg# :

Tel : 2570 9394

Delivery Order

D.O. No# DO1003
Date 26/07/2014
Your Ref#
Our Ref# QT1008
Credit Terms 0
Salesperson
Job Code

SN	Product ID	Description	Qty	UM	Unit Price	Amount
1	C-1	Shirt	1	Ea	\$300.00	\$300.00
2	C-2	Dress	1	件	\$450.00	\$450.00
3	C-3	T-Shirt	1	pc	\$200.00	\$200.00

Comments	Total Before Tax	\$950.00
	Tax	\$0.00
	Total Amount	\$950.00

TERMS & CONDITIONS

- Unpaid accounts beyond the agreed credit terms may incur interest charges at the prevailing lending rates.
- Any goods delivered remain the property of "ABC" until full payment has been received.
- Please make cheque payments payable to : ABC .

Delivery Order Issued By

Received in Good Order and Condition

for : Business Advisor Service Co.

for : A & B Group
 Please sign, stamp and date to confirm receipt